

Adaptation in Action Program

ClimateWest received and answered the following questions in relation to the Adaptation in Action Program prior to January 23, 2024. Questions have been paraphrased to respect proponents' privacy.

Q: We have a project in mind but would primarily be centred on our municipality. Would it be eligible?

A: Proposed projects should advance climate adaptation in the three provinces of Alberta, Saskatchewan, and Manitoba. If the project is focused on a smaller region or within one province, proposals should outline how the methods, conclusions, lessons learned, wise practices, and/or other outcomes will apply to or could be made relevant for the broader region.

The proposal could include solutions to ensure results are shared with the broader region e.g. organize a training session, community call, webinar, develop communications materials such as a case study, etc.

Q: We have a project that addresses food insecurity, reduces food waste, reduces methane emissions from landfill and provides a solution for suppliers/distributors to donate surplus food. This would involve purchasing refrigerated shipping containers and storage solutions for not-for-profit service agencies. Would this project be eligible for the Adaptation in Action Program?

A: The purchase of shipping containers is a capital project, which is not an eligible expense (Section 2c. of the guidelines).

Your project also seems to be focussed on mitigation or GHG reduction, which is not an eligible project (Section 3a. indicates that the proposal should outline the adaptation or resilience gap being filled).

The benefits of the project appear to be localized. Section 3b: Proposed projects should advance climate adaptation in the three provinces of Alberta, Saskatchewan, and Manitoba. If the project is focused on a smaller region or within one province, proposals should outline how the methods, conclusions, lessons learned, wise practices, and/or other outcomes will apply to or could be made relevant for the broader region.

If you plan to communicate about the project's climate adaptation, preparedness and/or resilience benefits and share that with the region, that portion of the project would fit the eligibility criteria.

Appendix A includes some examples of eligible and ineligible projects.
<https://climatewest.ca/adaptation-in-action-program/>.

Q: We are interested in submitting a proposal to this program in collaboration with two partners. We plan to apply to another grant fund as well as the Adaptation in Action Program. Are stacked proposals allowed?

A: Yes, other grant funds can make up the matching funding. Section 4B of the Adaptation in Action guidelines states:

All other funding sources except for that provided by ClimateWest should be documented in letters of support or emails from the supporting organizations. The letters of support must be included in the proposal and should clearly state:

- The source of the support and status (i.e., confirmed or pending. If pending, describe the timing and conditions),
- The nature of the support (e.g., grant, contract or in-kind contribution),
- The amount (\$ or value of the in-kind contribution), and
- The period over which support will be supplied.

Q: Are former government employees eligible to submit an application on behalf of their current organizations? Would this be considered a conflict of interest?

A: It would not be considered a conflict of interest for a former government employee to apply to this program. Although the federal and provincial governments provide operational funding for ClimateWest, ClimateWest is a separate non-government organization. The Adaptation in Action Program has been approved by the board of directors as a ClimateWest initiative.

Q: Climate change is impacting our town in significant ways that are common in other northern regions. Our location and current housing stock are such that permafrost melting and drainage issues are causing considerable hardship to homeowners. We would like to look at ways to ameliorate these issues in ways that reflect the culture of the community and provide a way forward that would protect our housing stock. Would this project still be eligible even though our climate change issues are not an issue in "prairie" landscapes?

A: ClimateWest provides climate services to all of Alberta, Saskatchewan and Manitoba, including northern regions and prairie landscapes, and we recognize the need for localized projects that work for the community.

With respect to the regional scope of the project, proposed projects should advance climate adaptation in the three provinces of Alberta, Saskatchewan, and Manitoba. If the project is

focused on a smaller region or within one province, proposals should outline how the methods, conclusions, lessons learned, wise practices, and/or other outcomes will apply to or could be made relevant for the broader region.

We recommend that your proposal includes options for communicating learnings about permafrost and drainage that would apply to other northern communities in the three provinces e.g. organizing a training session, conference call, webinar, other communications methods, websites, etc.

While capital projects are not eligible (example in [Appendix A](#)), an evaluation or feasibility study and communications with homeowners would be eligible.

Q: Are watershed projects a good fit for this climate adaptation grant?

A: Water management is a key sector of focus for ClimateWest as identified on our website: <https://climatewest.ca/sectors/water-management/> and we have a few resources posted that address water and climate resilience: <https://climatewest.ca/publications/>.

Climate adaptation actions are very broad in scope and can include improving understanding, balancing social and community needs, identifying outcomes and developing indicators.

Examples of eligible and ineligible projects are at: <https://climatewest.ca/wp-content/uploads/2023/11/Call-for-Proposals-Appendix-A.pdf>.

Q: We work on supporting the development of nature-based solutions to promote sustainable communities and combat climate change and biodiversity loss. We have outreach and education projects to advance these goals. What type of scope would be appropriate for these types of outreach and education projects?

A: Outreach and education projects are of interest and would be eligible if they help deliver on all or part of ClimateWest's vision and mandate and address the suitability criteria in section 3A: <https://climatewest.ca/adaptation-in-action-program/>.

The maximum project amount can be \$50,000, which could include several smaller projects or proponents can submit more than one application. Our maximum budget for the entire program is \$300,000. Eligible expenditures must be directly related to the proposed project and can include expenditures listed in number 7 of the application form: <https://climatewest.ca/climatewest-call-for-proposals/>.

Proposed projects should advance climate adaptation in the three provinces of Alberta, Saskatchewan, and Manitoba. If the project is focused on a smaller region or within one province, proposals should outline how the methods, conclusions, lessons learned, wise

practices, and/or other outcomes will apply to or could be made relevant for the broader region. If your projects are focussed on a smaller region, the proposal should outline the solutions to ensure results are shared with the broader region e.g. organize a training session, community call, webinar, develop communications methods, a case study, websites, etc..

Q: I would like to develop educational materials focusing on waste reduction and the importance of reducing, reusing, recycling, and composting, which would be presented to local schools. Would this Adaptation in Action Program align with the educational program we are trying to develop?

A. Your proposed program seems to be focused on climate mitigation and sustainability. Projects should have a clear climate adaptation focus and should benefit the region. Climate adaptation actions related to landfills and waste reduction would include actions such as risk and vulnerability assessments and disaster preparedness planning and actions.

For further details on eligibility, please see Appendix A for examples of eligible and ineligible projects <https://climatewest.ca/adaptation-in-action-program/>.

For more information on climate adaptation see: <https://climatewest.ca/get-started/>.